

DELANO MOSQUITO ABATEMENT DISTRICT

MINUTES OF THE REGULAR MEETING

February 20, 2025

**CALL TO ORDER**

Trustee Art Armendariz called the meeting to order at 11:50 a.m. in the District Board Room.

**ROLL CALL AND ESTABLISHMENT OF QUORUM**

Trustee's Present – Armendariz, Perales, Alexander, Cano (joined remotely from 1744 S Pearl St, Fresno, CA 93721)

Trustee's Absent – Nunez

Others Present – Thai Thao, Manager; Sergio Vega, Assistant Manager; Kristen Baker, Office Administrator

Under Item II-A, there was announcement and introduction of a reappointed Trustee and Loyalty Oath was given by Manager Thao.

1. Arthur Armendariz representing the County of Kern with a 4-year term.

**PLEDGE OF ALLEGIANCE and INVOCATION**

The Flag Salute was led by Trustee Alexander.

**PUBLIC COMMUNICATION**

Trustee Armendariz opened the floor to public communication. There were no public comments at the District and no comments submitted on Zoom.

**PRESENTATION**

Trustee Armendariz opened the floor to Presentations. There were no Presentations.

**CONSENT AGENDA**

Trustee Armendariz proceeded to request approval of the district bills for the month of January, as well as minutes of the Regular Board of Trustees Meeting held on January 16, 2025 and minutes of the Special Board of Trustees Meeting held on January 16, 2025. A motion was made by Trustee Perales, seconded by Trustee Alexander and a 4 – 0 – 1 roll call vote: Cano Aye, Alexander Aye, Perales Aye, Armendariz Aye, Nunez Absent; carried to approve the District bills in the amount of \$94,315.25 for January, and the Minutes of the

Regular Board of Trustee Meeting of January 16, 2025 as well as the Special Board of Trustee Meeting of January 16, 2025.

## INFORMATION AND PROPOSALS

Under Item VII-A-1 Manager Report, the District Manager, Thai Thao, reported:

- a) Manager Thao attended a Southern San Joaquin Valley Mosquito District regional manager's meeting on January 17<sup>th</sup> at the Kings Mosquito Abatement District. District Managers gave updates from their Districts.
- b) Manager Thao and two Mosquito Technicians attended the 93<sup>rd</sup> annual Mosquito and Vector Control Association of California (MVCAC) Conference on January 26<sup>th</sup> through the 29<sup>th</sup> in Oakland. Conference had good numbers of attendees and many good talks regarding potential use of artificial intelligence in vector control, mosquito resistances, novel control trials, mosquito fish rearing programs and vector borne diseases in California.
- c) Two Trustees, the Assistant Manager and Scientific Program Director will be attending the American Mosquito Control Association (AMCA) Conference on March 3<sup>rd</sup>-7<sup>th</sup> in San Juan, Puerto Rico this year.
- d) The District's annual California Environmental Report System (CERS) report and National Pollutant Discharge System (NPDES) report has been completed and submitted.
- e) The Office Administrator and Manager attended a webinar on AB 2561 provided by the California Special District Association (CSDA) on February 5<sup>th</sup>. The Manager met with a Streamline representative on February 11<sup>th</sup> to discuss District website and American Disability Act (ADA) compliance tools available.
- f) The District has created its first Annual Report, spearheaded by the Assistant Manager and Scientific Programs Director.
- g) The District will be closed on February 17<sup>th</sup> in observance of President's Day.
- h) Routine Winter maintenance was continued in the Lab. The 3D printer was ordered from Bambu and arrived in early February. 3D printing for the upcoming year will commence soon once designs are finalized.

Under Item VII-A-2 Operation Report, the Assistant Manager, Sergio Vega, reported:

- a) Winter Months Vehicle Maintenance – Comprehensive Maintenance on District Vehicles focusing on interior upkeep, installation of lights, safety equipment, and housekeeping for optimal functionality and safety.
- b) District Vehicle Spray System Maintenance – Disassembled pumps, replacing diaphragms, changed spark plugs, and performed fluid changes as full maintenance schedule for Spray Pumps and Motors.
- c) Created detailed Standard Operating Procedures (SOP's) for Technician Daily Activity, including specific procedures for Quad operations in order to standardize and enhance operational consistency and safety.
- d) Data Collection and Management – Consolidated District photos into a centralized database for annual reports, District pamphlets, and educational material.
- e) Training Technician Programs – Annual Training for District employees; Forklift Recertifications, and webinars for Continuing Education on California A, B, C, and D, Spray Certifications.
- f) Chemical Shed Safety Inspection and Resolutions – Conducted inspections of chemical storage shed. Organized and cleaned the pesticide storage to maintain a safe and efficient working environment.
- g) VeeMAC Information Consolidation – Reviewed and gathered Data from the VeeMAC system; this includes spray reports, inspections, rural treatments and urban operations. This data will be used for the Annual Report.

- h) Collaboration on Annual Report – The Scientific Program Director and Assistant Manager worked closely together to compile, analyze, and draft the District’s first Annual Report.

Under Item VII-A-3 Financial Report, the Office Administrator, Kristen Baker, reported:

- a) Monthly Financial Report was given comparing current numbers with the same period last year, and gave totals of all financial accounts.
- b) Dental and Vision Claims for the month were reported.
- c) Petty Cash detail was given; balance and activity.
- d) California CLASS income earned on deposit was reported.
- e) General Business Cards for the Trustees were given.

### **OLD BUSINESS**

Under item VIII of Old Business, Trustee Armendariz opened the floor to Old Business. There was no Old Business.

### **NEW BUSINESS**

Under item IX-A of New Business, the District Manager asked the Board to approve fund transfer into the District’s Unfunded Accrued Liability (UAL) Reserve Account. The Manager explained Board Resolution 10.17.2024.03 was approved in October to create an Unfunded Accrued Liability (UAL) reserve, however a dollar amount was not set at the time. The Board was asked to discuss and approve a fund transfer of \$165,000.00 into the District’s UAL Reserve Account from the District’s County Reserve Account. Motion was made by Trustee Alexander, Seconded by Trustee Perales and a 4 – 0 – 1 roll call vote: Cano Aye, Perales Aye, Alexander Aye, Armendariz Aye, Nunez Absent; carried to approve fund transfer of \$165,000.00 from the District’s County Reserve Account to the District’s UAL Reserve Account.

Under item IX-B of New Business, the Manager asked the Board to review the Delano Mosquito Abatement District’s Annual Report for 2024.

Under item X of New Business, time was set aside for the Board of Trustees to fill in the Annual Form 700, Statement of Economic Interest.

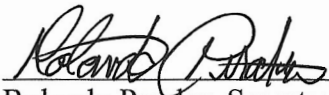
### **BOARD MEMBER REPORTS**

Under item XI Board Member Reports, Trustee Armendariz asked if there were any reports or announcements from members of the Board. Trustee Alexander asked about any updates on the Storage Building construction; the Manager informed the Trustees a request for proposal (RFP) is in the process. Trustee Alexander as well as Trustee Cano were interested in information on potential drone use by the District.



## ADJOURNMENT

Under item XII Adjournment, the date for the Regular Board Meeting was noted – March 20, 2025 at 11:30am at the District Office. Motion was made by Trustee Cano, Seconded by Trustee Perales and a 4 – 0 – 1 roll call vote: Alexander Aye, Perales Aye, Cano Aye, Armendariz Aye, Nunez Absent; carried to adjourn the meeting at 12:18pm.



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Rolando Perales, Secretary of the Board